FleetWatcher, New Customer Setup (Checklist)

Question:

What do I, as a new customer, need to do in order to setup my FleetWatcher account?

Answer:

You should complete the following within FleetWatcher to ensure that your company is setup properly:

- Administrator setup
  - The initial Administrator login/profile will be setup by DriverTech and provided to you.
  - This will act as your master user account for FleetWatcher
- Manager setup
  - Setup any additional manager profiles
  - This can be done via Management -> Managers -> Add
- Company Setup
  - Setup your company groups through Management -> System Settings -> Company Groups
- Terminal Setup
  - Setup your company terminal through Management -> System Settings -> Terminal Groups
  - Make sure that all fields are completed, and that the Terminal is assigned to a Company Group
- Driver Groups
  - Setup your driver groups through Management -> System Settings -> Driver Groups
- Vehicle Groups
  - Setup your vehicle groups through Management -> System Settings -> Vehicle Groups
- Vehicle Type Groups
  - Setups your vehicle type groups through Management -> System Settings -> Vehicle Type Groups
- Global Email Alerts
  - Setup global email alerts through Management -> System Settings -> Global Email Alerts
  - You can set up email alerts for Reporting Groups for individual managers through Management > Managers
- Driver Setup
  - Create driver profiles through Management -> Drivers
  - You can assign the driver group and terminal for the driver through this setup page
- Vehicle Setup
  - Vehicles will be registered through the ELD once the ELD has been installed into the vehicle.
- Reporting Groups
  - You can setup reporting groups for drivers and vehicles through Management -> Reporting Groups
  - You can assign drivers and managers to multiple driver reporting groups as needed
    - Vehicles and managers can likewise be assigned to multiple vehicle reporting groups as needed
- Ifta Tax Reports
- Vehicle/Driver Info
- Compliance > Log Overview
- DT Mobile

Related articles

- How-to Add a Company and Terminal
- FleetWatcher, How-to Enter a Route in New DTNav
- Which Web Browsers for FleetWatcher Does DriverTech Support?
- What do the icons in the Log Overview report mean?
- FleetWatcher, How does it determine which speed reading will be reported?

Back to The Top

Home

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