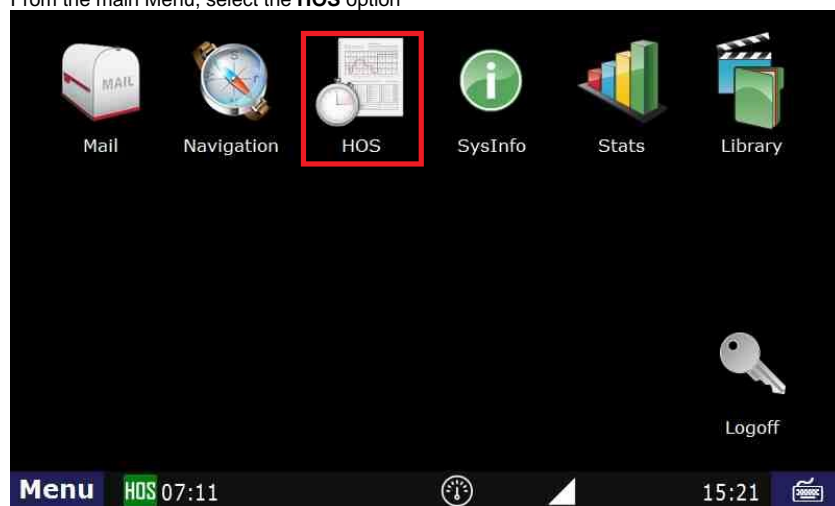


# How-to End Your Duty Day

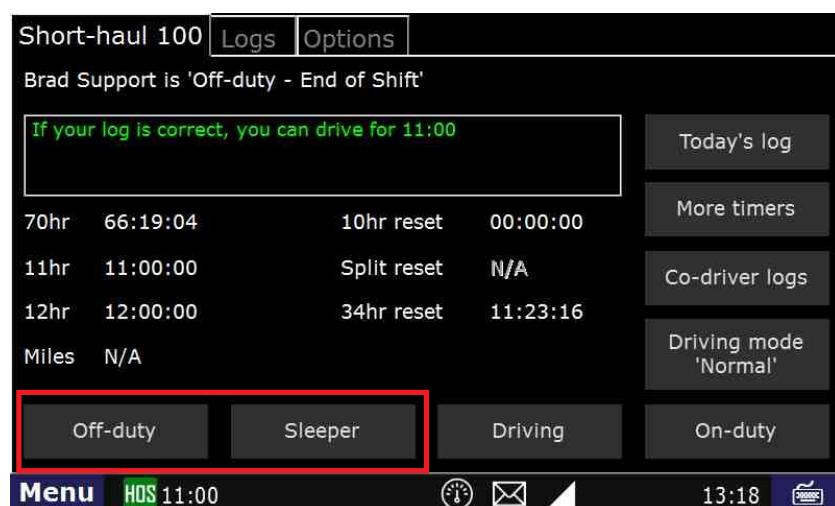
## How-to End Your Duty Day

### Step-by-step guide

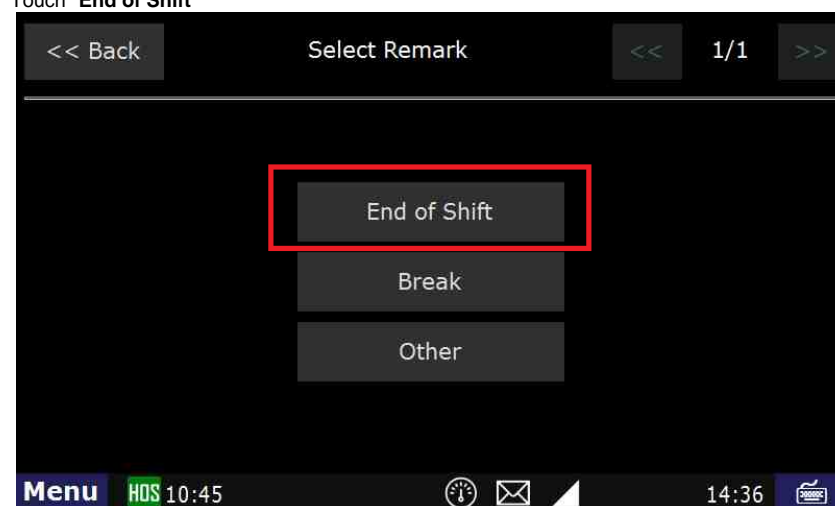
1. From the main Menu, select the **HOS** option



2. Ending your shift is accomplished by touching "Off-duty" or "Sleeper berth" from the "US-8" tab, "Short-haul 100" if you're local.



3. Touch "End of Shift"



4. If you need to enter a post-trip inspection (DVIR), touch "Yes" when asked "Enter Driver Vehicle Inspection Report?"
5. For instructions on entering a DVIR, [Click Here](#)

# How-to End Your Duty Day

6. Confirm Off-duty or Sleeper Berth, and end of shift, by touching "Submit".

<< Back Submit

Time 14:58 More... DVIR

Status Off-duty

Location Salt Lake City, UT

Remark End of Shift

Menu HOS 09:40 15:40

7. If your logs are correct and up to date, press "Yes" on the following screen. If not, press "No".

Short-haul 100 Logs Options

Brad Support is 'Off-duty - End of Shift'

If your log is correct, you can drive for 09:39 Today's log

70hr 65:30 More timers

11hr 11:00 driver logs

12hr 09:30 driving mode

Miles N/A Normal'

Off-duty Sleeper Driving On-duty

Menu HOS 09:39 15:42

? Is your HOS logs complete for today?

\*Warning: If you select 'Yes', you will not be able to make any more changes to your HOS log for today.

Yes No

8. Your duty day has now ended and your log for the day is certified.
9. If you need to go back on-duty after ending and certifying your day, touch Not Ready. If you don't, touch **Agree**.

I hereby certify that my data entries and my record of duty status for this '09/27' 24-hour period are true and correct.

Agree Not Ready

Menu HOS 09:36 15:44

- a. There will be one more confirmation screen to ensure that you do not un-certify your logs by mistake.

## Related articles

- [How does the unit warn for Personal Use limits?](#)
- [How-to send HOS ELD logs to Enforcement Officer for Roadside Audit](#)
- [Why do I see events from other trucks on my log for today?](#)
- [Who can Certify an HOS log?](#)
- [What is Required to Trigger an Auto-Arrival \(Workflow\)?](#)

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# How-to End Your Duty Day