

How-to Create DVIR

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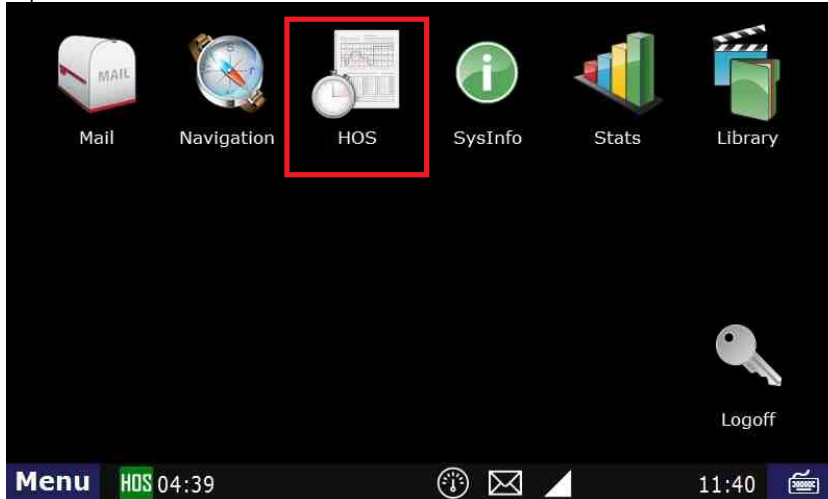
Step-by-step guide

While a pre-trip inspection is required to be performed by the driver every time they go On-Duty - Beginning of Shift, a DVIR is not required if no defects were found during the inspection.

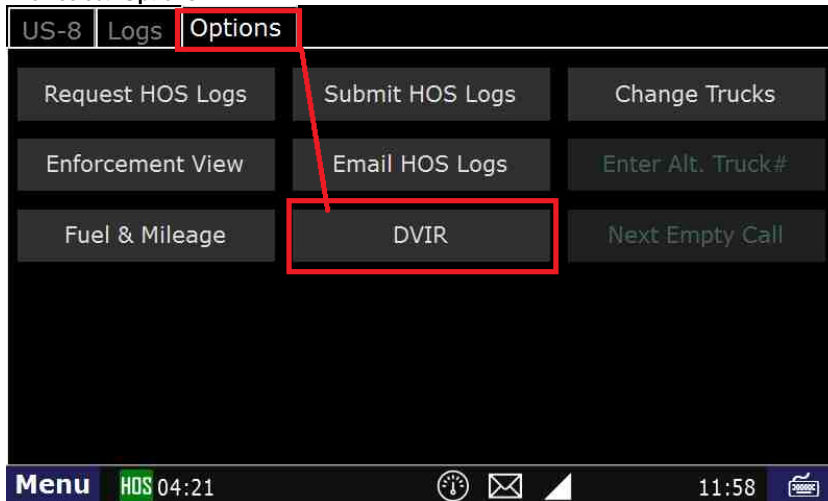
For On-Duty instructions. [Click Here](#)

1. The driver is able to Add a DVIR at any time by opening HOS

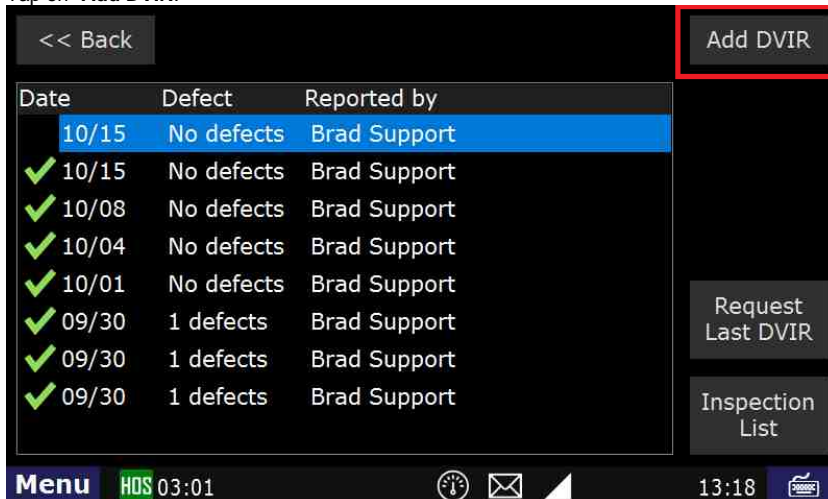
- Tap on the **HOS** button from the Menu



- Then select **"Options > DVIR"**



- Tap on **"Add DVIR."**



How-to Create DVIR

- Enter a trailer number if necessary, then **Submit**

The screenshot shows a mobile application interface for creating a DVIR. At the top, there are two buttons: "<< Back" on the left and "Submit" on the right. Below these is a section titled "Trailers" which contains three input fields. The first input field is highlighted with a red box and contains the text "4321". A red line connects this input field to the "Submit" button. At the bottom of the screen is a status bar with a "Menu" button, a green "HQS" indicator, the time "07:22", a clock icon, a signal strength indicator, the time "08:37", and a battery icon.

- When you start a DVIR, it will ask if any defects were found during the inspection. If so, press "Yes"

The screenshot shows a mobile application interface asking "Defects found during inspection?". There are two buttons: "Yes" and "No". The "Yes" button is highlighted with a red box. At the top left is a "<< Back" button. At the bottom is a status bar with a "Menu" button, a green "HQS" indicator, the time "11:00", a clock icon, a signal strength indicator, the time "08:59", and a battery icon.

- Enter Location, Defect, Remarks, then **Add**

The screenshot shows a mobile application interface for entering defect details. At the top, there are two buttons: "<< Back" on the left and "Add" on the right. Below these are three input fields labeled "Location", "Defect", and "Remarks". The "Remarks" field is a larger text area. At the bottom is a status bar with a "Menu" button, a green "HQS" indicator, the time "11:00", a clock icon, a signal strength indicator, the time "09:01", and a battery icon.

- This step will ask you where the defect is located, and a description of the defect itself. You can also add additional remarks about the defect

How-to Create DVIR

- After choosing "Location", select where the defect is located. Here we will be selecting "Truck Exterior". Click on **Add**

<< Back Add

Location Truck Exterior

Defect Lights

Remarks SIGNAL LIGHT OUT

Menu HOS 11:00 09:10

- Once the defect is added and there are no more defects to submit, touch **No**

<< Back

Any more defects?

Yes No

Menu HOS 11:00 09:18

- After you press "Submit", you will then be able to view the status and DVIR in the "List" tab for the current day's log

<< Back Add DVIR

Date	Defect	Reported by
09/30	1 defects	Brad Support
09/30	1 defects	Brad Support

Request Last DVIR

Inspection List

Menu HOS 11:00 09:22

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- [How-to send HOS ELD logs to Enforcement Officer for Roadside Audit](#)
- [FleetWatcher, How-to Enter a Route in New DTNav](#)
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How-to Create DVIR