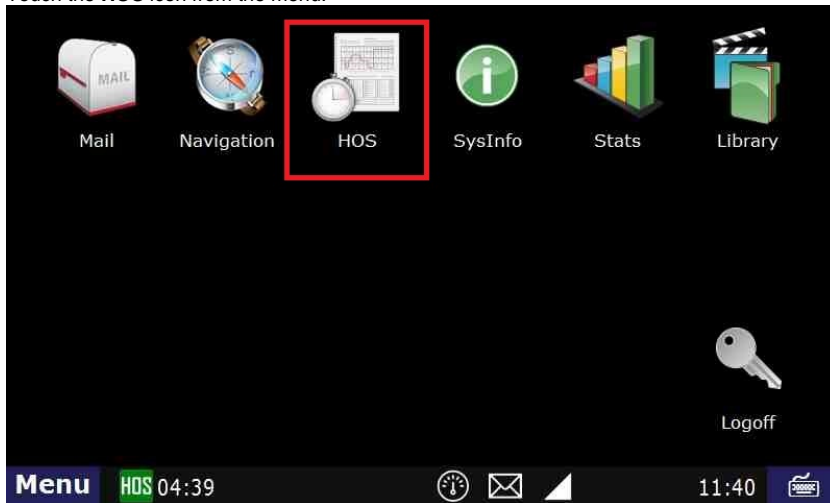


How-to Enter a Fuel Purchase

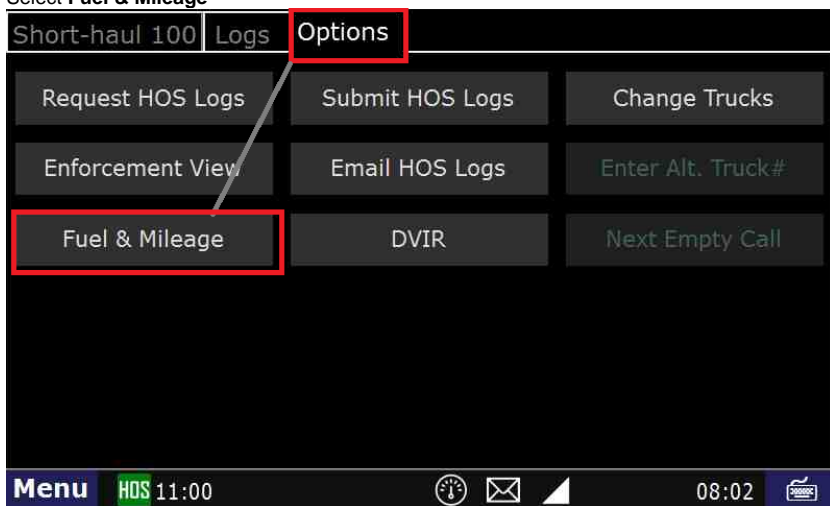
How-to Enter a Fuel Purchase

Step-by-step guide

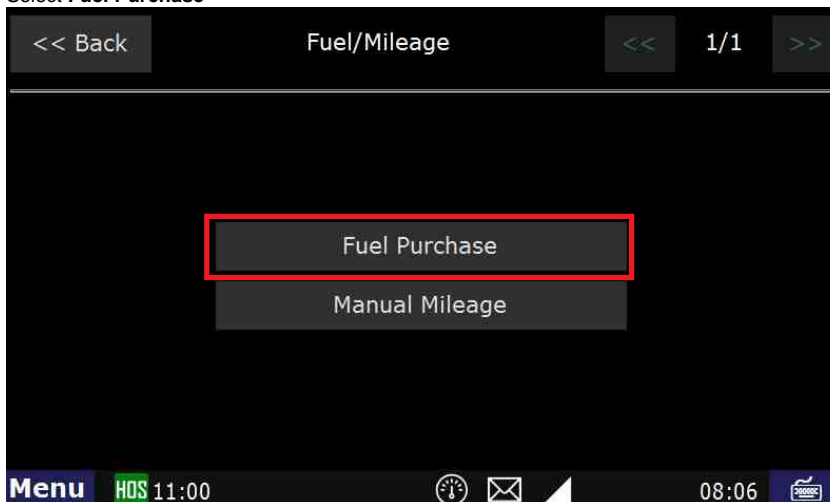
1. Touch the **HOS** icon from the menu.



2. Touch the **Options** tab
3. Select **Fuel & Mileage**



4. Select **Fuel Purchase**



How-to Enter a Fuel Purchase

5. Touch **Add Fuel Purchase** at the upper-right

Date	Purchased from	Units	Cost
09/26	Flying J #746	100.0...	275.48

6. Select a location option

- Preferred: By current location
- By Zip code: Enter the zip code.
 - The keyboard does not come up by default. You must bring up the keyboard from the lower-right icon.
- Input Manually: You will be prompted for the Name, Street, City, State, zip code.

By current location

By Zip code

Input manually

d. Touch Next and select a fuel stop from the list in the next screen.

Flying J #746
2025 S 900 W

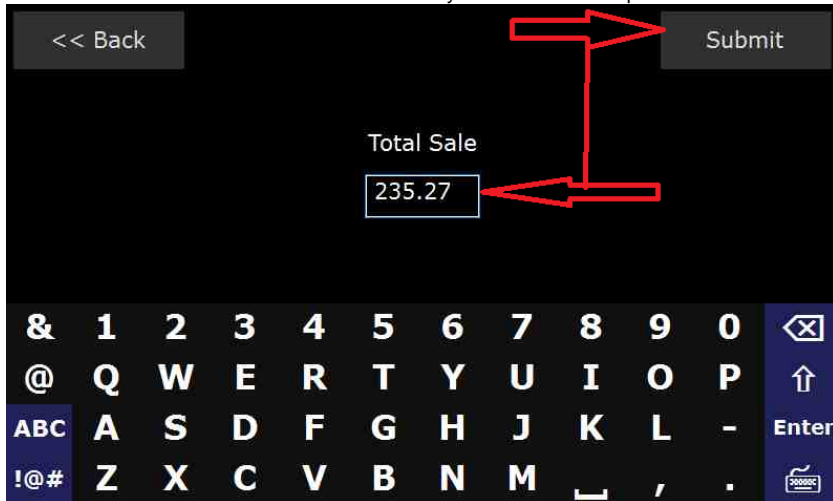
How-to Enter a Fuel Purchase

7. Enter the units purchased (Gallons to three decimal places), then touch **Submit**



The screenshot shows a dark-themed interface for entering fuel purchase information. At the top, there are two buttons: "<< Back" on the left and "Submit" on the right. Below these buttons is a label "Units purchased" centered above a text input field. A red arrow points to the input field, which contains the text "100.000". Below the input field is a numeric keypad with three rows of buttons. The first row contains symbols "&" and numbers "1" through "0". The second row contains symbols "@", "Q", "W", "E", "R", "T", "Y", "U", "I", "O", "P", and an upward arrow. The third row contains symbols "ABC", "A", "S", "D", "F", "G", "H", "J", "K", "L", "-", and the word "Enter". Below this row is another row of symbols: "!", "@", "#", "Z", "X", "C", "V", "B", "N", "M", a backspace key, a comma/underscore key, and a period/quote key. There is also a small icon of a document with a checkmark at the bottom right of the keypad area.

8. Enter the Total Sale and touch Submit. A summary screen will come up



The screenshot shows a dark-themed interface for entering the total sale amount. At the top, there are two buttons: "<< Back" on the left and "Submit" on the right. Below these buttons is a label "Total Sale" centered above a text input field. A red arrow points to the input field, which contains the text "235.27". Another red arrow points from the "Submit" button to the input field. Below the input field is a numeric keypad with three rows of buttons. The first row contains symbols "&" and numbers "1" through "0". The second row contains symbols "@", "Q", "W", "E", "R", "T", "Y", "U", "I", "O", "P", and an upward arrow. The third row contains symbols "ABC", "A", "S", "D", "F", "G", "H", "J", "K", "L", "-", and the word "Enter". Below this row is another row of symbols: "!", "@", "#", "Z", "X", "C", "V", "B", "N", "M", a backspace key, a comma/underscore key, and a period/quote key. There is also a small icon of a document with a checkmark at the bottom right of the keypad area.

How-to Enter a Fuel Purchase

9. If the summary looks correct, touch **Submit**. The new entry will appear on the list that comes up



<< Back ➡ Submit

Flying J #746
2025 S 900 W
Salt Lake City, UT 84119

Authority Other

Date 09/27/19 Gallons 100.000

Fuel Diesel Total sale 235.27

Payment Credit card

Menu HOS 11:00 🕒 ✉ 📶 08:40 📄

<< Back Add Fuel Purchase

Date	Purchased from	Units	Cost
09/27	Flying J #746	100.0...	235.27
09/26	Flying J #746	100.0...	275.48

Menu HOS 11:00 🕒 ✉ 📶 08:44 📄

10. Touch Menu to get back to the home screen

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