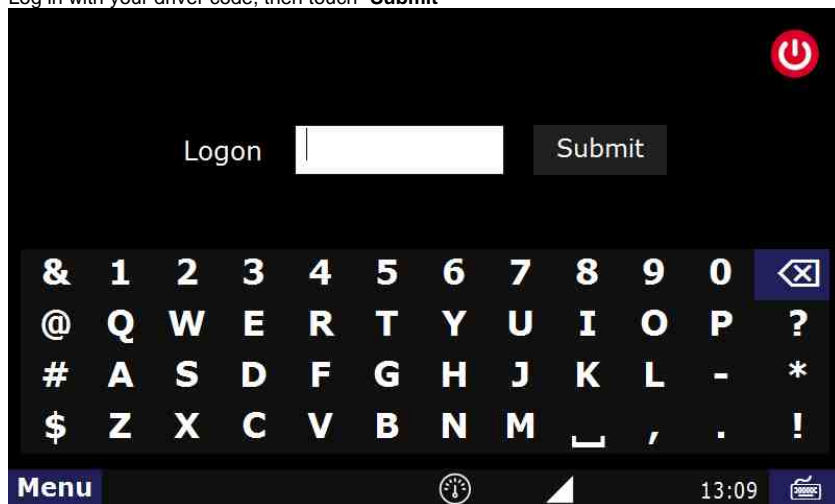


How-to Start Your Day

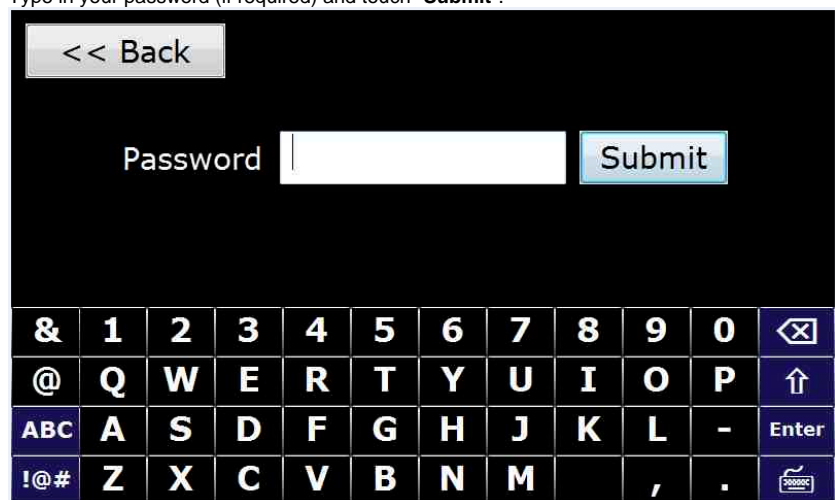
How-to Start Your Day

Step-by-step guide

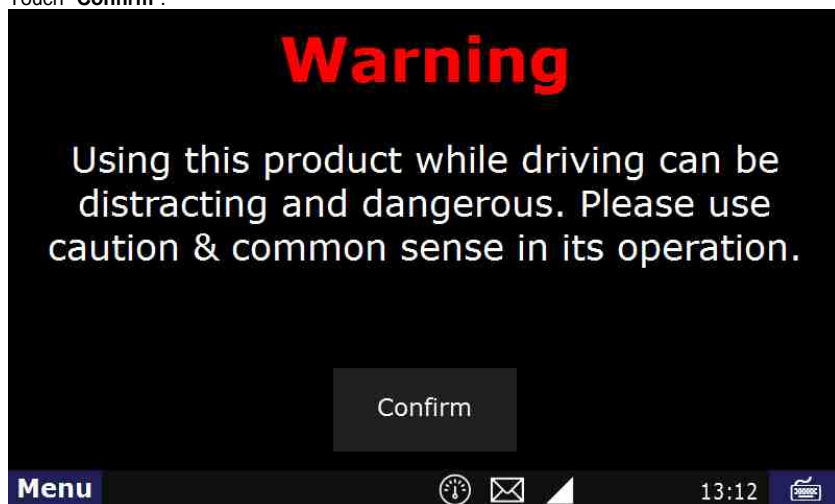
1. Turn on your ignition
2. Log in with your driver code, then touch "Submit"



3. Type in your password (if required) and touch "Submit".



4. Touch "Confirm".

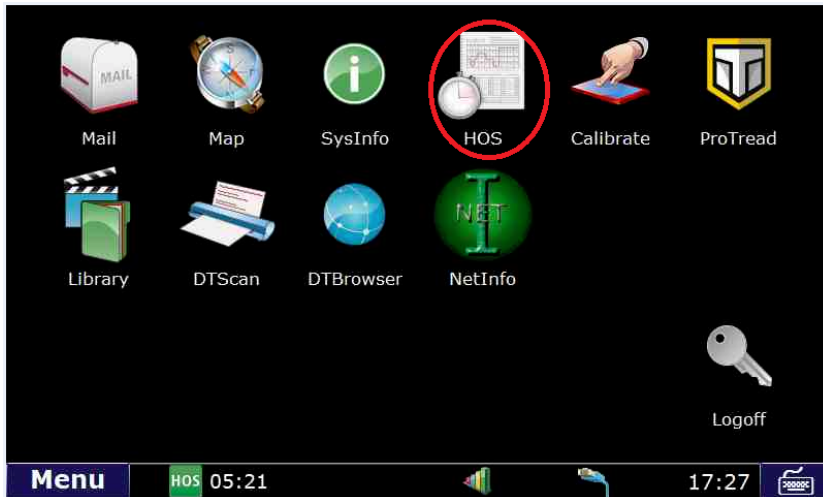


You are now logged in but you are still most likely Off-duty.

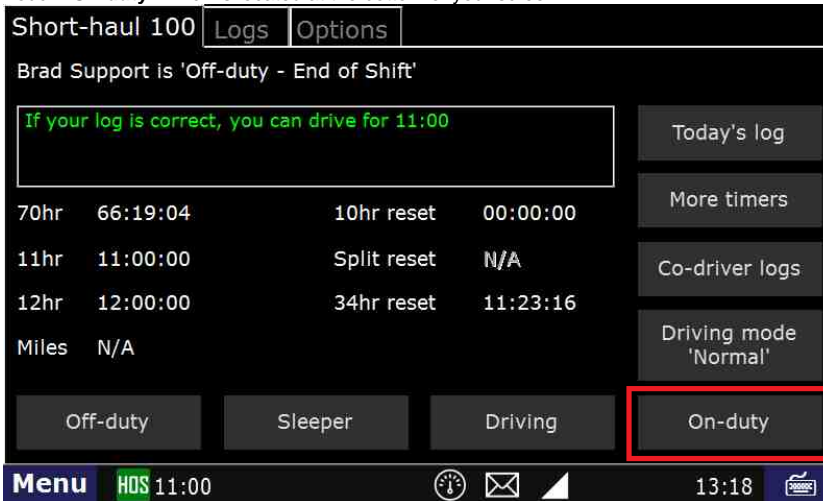
Enter an ON-DUTY STATUS

How-to Start Your Day

1. Touch the **"HOS"** button.



2. Touch **"On-duty"** which is located at the bottom of your screen.

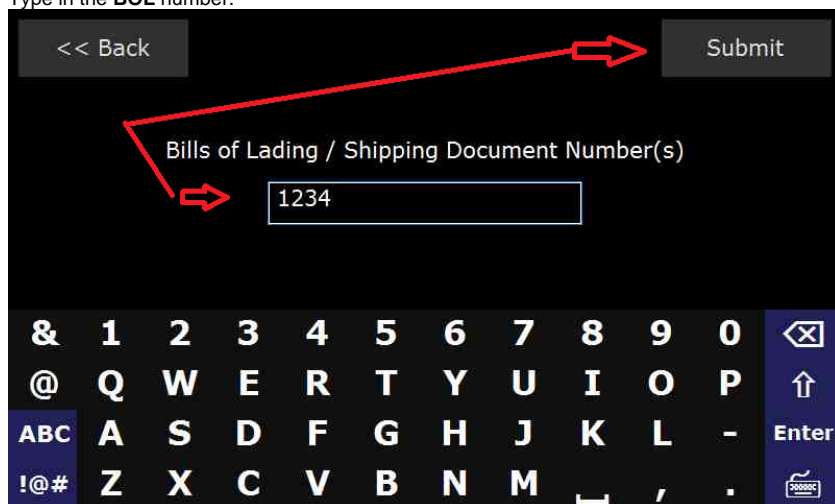


3. Touch the **"BOL"** field.



How-to Start Your Day

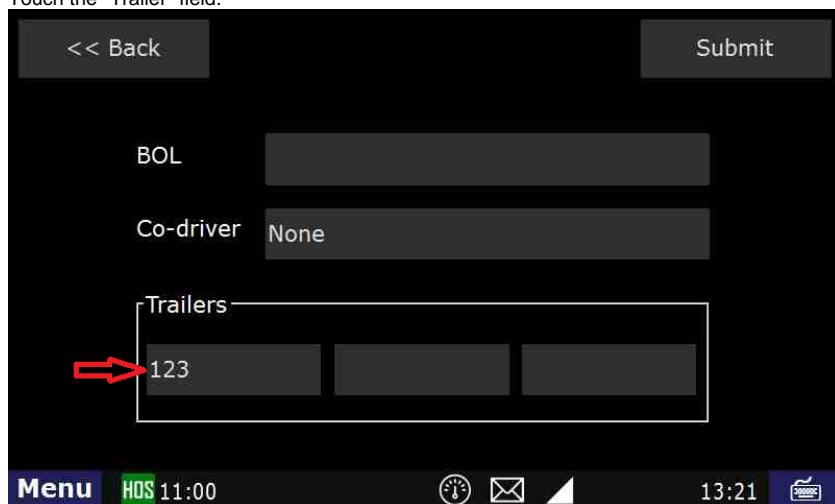
4. Type in the **BOL** number.



A screenshot of a mobile application interface for entering a Bill of Lading (BOL) number. At the top, there are two buttons: "<< Back" on the left and "Submit" on the right. Below these buttons is a label "Bills of Lading / Shipping Document Number(s)" with a red arrow pointing to a text input field containing the number "1234". Another red arrow points from the "Submit" button to the same input field. Below the input field is a numeric keypad with letters A-Z and numbers 0-9, along with symbols like "&", "@", "!", and "#". The keypad has an "Enter" button on the right.

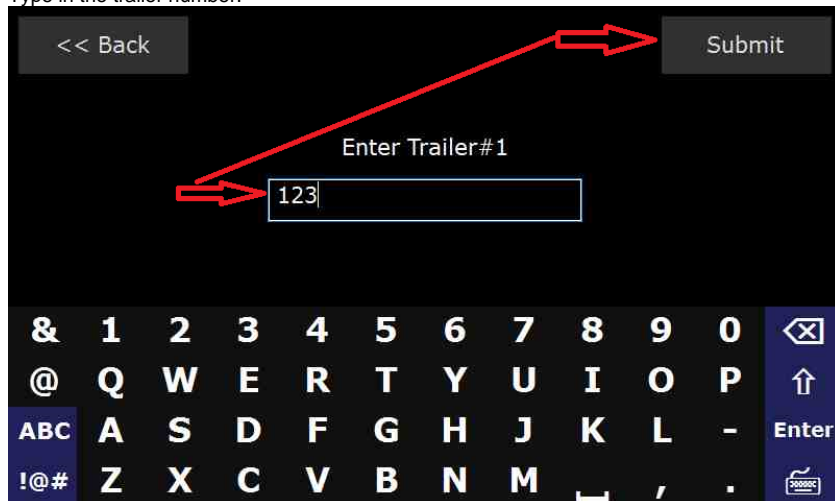
5. Touch **"Submit"** – **THIS IS THE MOST IMPORTANT STEP OF ENTERING ANY STATUS.**

6. Touch the "Trailer" field.



A screenshot of a mobile application interface for entering status information. At the top, there are two buttons: "<< Back" on the left and "Submit" on the right. Below these buttons are three input fields: "BOL" (empty), "Co-driver" (containing "None"), and "Trailers" (containing "123"). A red arrow points to the "Trailers" input field. At the bottom of the screen, there is a status bar with a "Menu" button, a green "HDS" indicator, the time "11:00", a clock icon, an envelope icon, a signal strength icon, the time "13:21", and a battery icon.

7. Type in the trailer number.



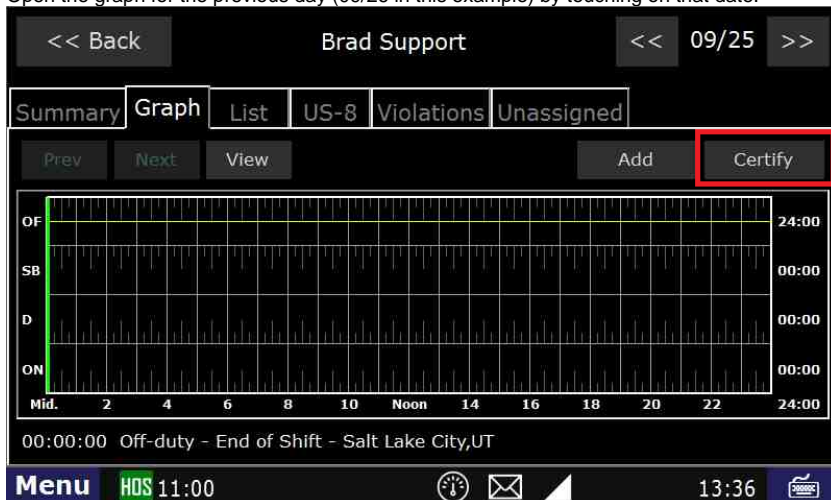
A screenshot of a mobile application interface for entering a trailer number. At the top, there are two buttons: "<< Back" on the left and "Submit" on the right. Below these buttons is a label "Enter Trailer#1" with a red arrow pointing to a text input field containing the number "123". Another red arrow points from the "Submit" button to the same input field. Below the input field is a numeric keypad with letters A-Z and numbers 0-9, along with symbols like "&", "@", "!", and "#". The keypad has an "Enter" button on the right.

8. Touch **"Submit"** – **THIS IS THE MOST IMPORTANT STEP OF ENTERING ANY STATUS.**

9. Touch **"Submit"** again.

How-to Start Your Day

2. Open the graph for the previous day (09/26 in this example) by touching on that date.



3. Touch the "Certify" button on the right hand side of the screen.
4. Touch "Agree".

The screenshot shows a certification screen with the text: 'I hereby certify that my data entries and my record of duty status for this '09/25' 24-hour period are true and correct.' Below the text are two buttons: 'Agree' and 'Not Ready'. The 'Agree' button is highlighted with a red box. At the bottom, there is a status bar with 'Menu', 'HOS 11:00', a clock icon, an envelope icon, a signal icon, the time '13:38', and a battery icon.

5. Your logs for the date selected are now certified. You can verify this by the green check mark next to the date.

The screenshot shows the 'Short-haul 100' app interface. At the top, there are tabs for 'Short-haul 100', 'Logs', and 'Options'. Below the tabs are buttons for 'Prev', 'Next', and 'View'. The main area displays a table of logs. The table has columns: 'Date', 'Miles', 'Off-duty', 'S.B.', 'Driving', and 'On-duty'. The first row is highlighted in blue. The second row has a green check mark next to the date '09/26'. A red arrow points to the 'On-duty' time '03:38:48' for the second row. At the bottom, there is a status bar with 'Menu', 'HOS 11:00', a clock icon, an envelope icon, a signal icon, the time '13:40', and a battery icon.

Date	Miles	Off-duty	S.B.	Driving	On-duty
09/27	0.0	13:20:33	00:00:00	00:00:00	00:19:49
✓ 09/26	0.0	20:12:38	00:06:26	00:02:08	03:38:48
✓ 09/25	0.0	24:00:00	00:00:00	00:00:00	00:00:00
✓ 09/24	0.0	24:00:00	00:00:00	00:00:00	00:00:00
✓ 09/23	0.0	24:00:00	00:00:00	00:00:00	00:00:00
✓ 09/22	0.0	24:00:00	00:00:00	00:00:00	00:00:00
✓ 09/21	0.0	24:00:00	00:00:00	00:00:00	00:00:00
✓ 09/20	0.0	24:00:00	00:00:00	00:00:00	00:00:00

Related articles

- [How does the unit warn for Personal Use limits?](#)
- [How-to send HOS ELD logs to Enforcement Officer for Roadside Audit](#)
- [Why do I see events from other trucks on my log for today?](#)
- [Who can Certify an HOS log?](#)
- [What is Required to Trigger an Auto-Arrival \(Workflow\)?](#)

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