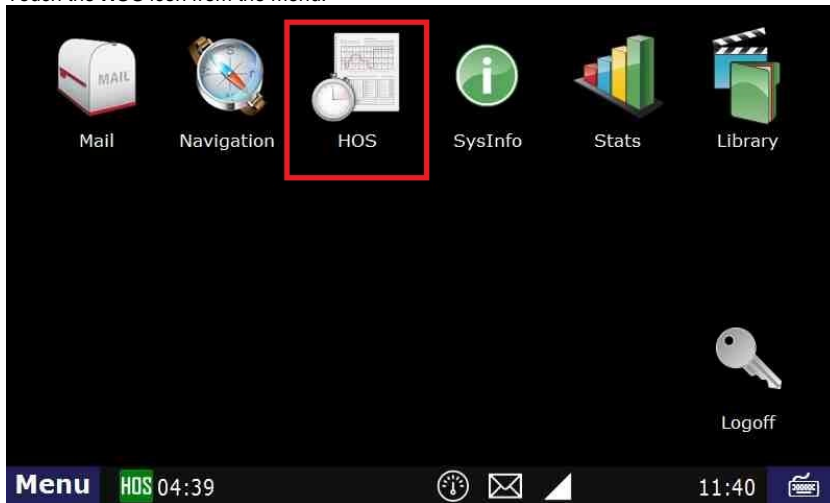


How-to Enter a Fuel Purchase

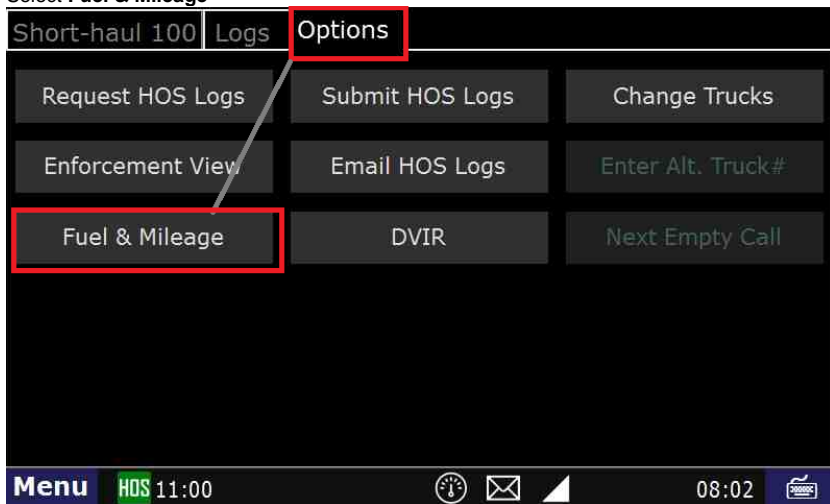
How-to Enter a Fuel Purchase

Step-by-step guide

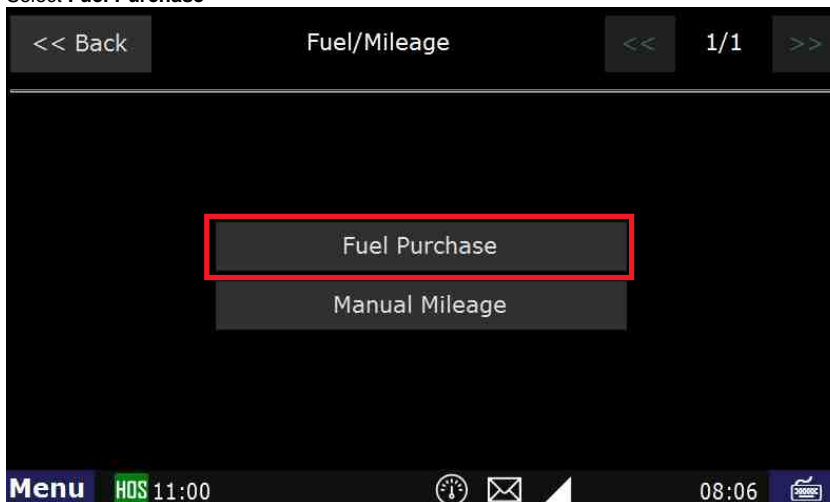
1. Touch the **HOS** icon from the menu.



2. Touch the **Options** tab
3. Select **Fuel & Mileage**



4. Select **Fuel Purchase**



How-to Enter a Fuel Purchase

5. Touch **Add Fuel Purchase** at the upper-right

Date	Purchased from	Units	Cost
09/26	Flying J #746	100.0...	275.48

6. Select a location option

- Preferred: By current location
- By Zip code: Enter the zip code.
 - The keyboard does not come up by default. You must bring up the keyboard from the lower-right icon.
- Input Manually: You will be prompted for the Name, Street, City, State, zip code.

<< Back Enter Fuel Purchase << 1/1 >>

By current location

By Zip code

Input manually

d. Touch Next and select a fuel stop from the list in the next screen.

<< Back Fuel Purchase Location << 1/1 >>

Flying J #746
2025 S 900 W

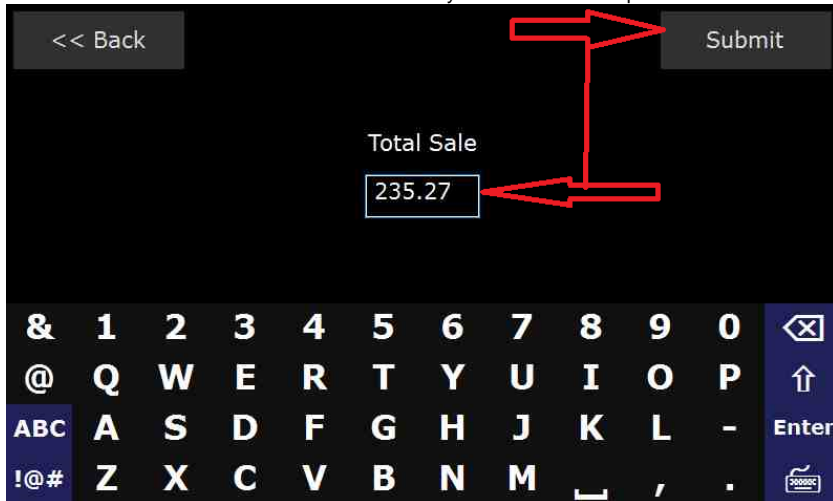
How-to Enter a Fuel Purchase

7. Enter the units purchased (Gallons to three decimal places), then touch **Submit**



The screenshot shows a dark-themed interface for entering fuel purchase information. At the top, there are two buttons: "<< Back" on the left and "Submit" on the right. Below these buttons is a label "Units purchased" centered above a text input field. A red arrow points from the left towards the input field, which contains the text "100.000". Below the input field is a numeric keypad with three rows of buttons. The first row contains symbols "&" and numbers "1" through "0". The second row contains symbols "@", "Q", "W", "E", "R", "T", "Y", "U", "I", "O", "P", and an upward arrow. The third row contains symbols "ABC", "A", "S", "D", "F", "G", "H", "J", "K", "L", "-", and the word "Enter". Below this row is another row of symbols: "!", "@", "#", "Z", "X", "C", "V", "B", "N", "M", a backspace key, a comma/underscore key, and a period/quote key. There is also a small icon of a document with a checkmark at the bottom right of the keypad area.

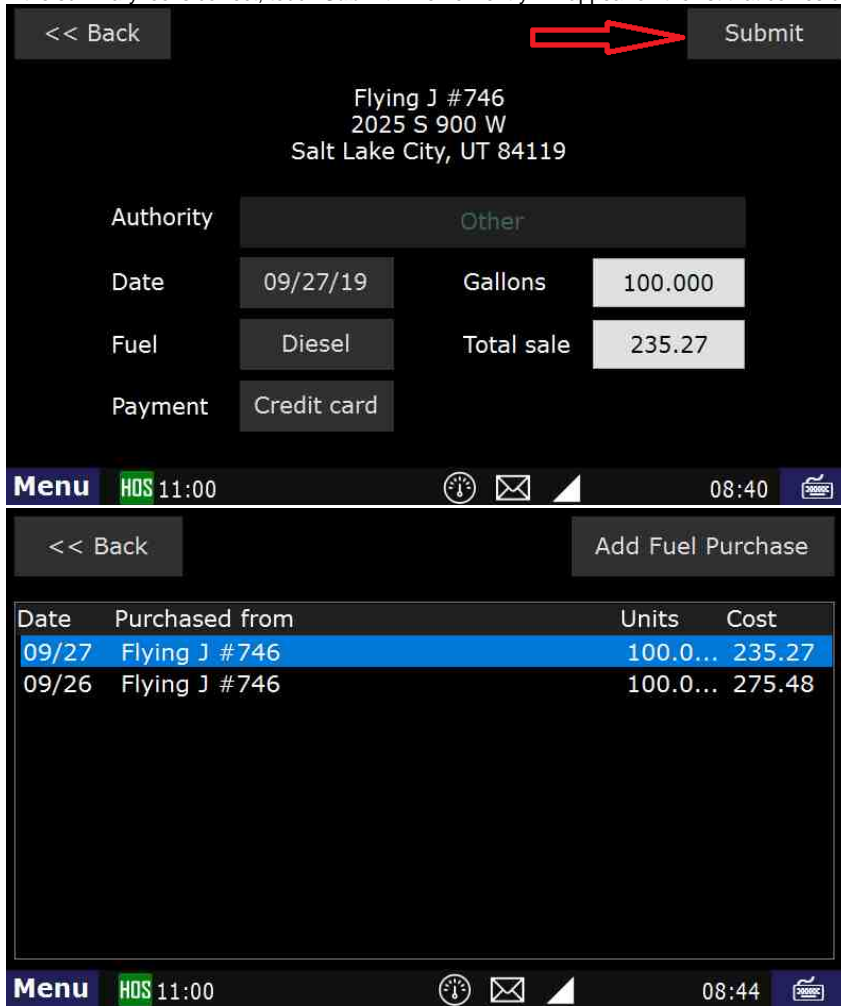
8. Enter the Total Sale and touch **Submit**. A summary screen will come up



The screenshot shows a dark-themed interface for entering the total sale amount. At the top, there are two buttons: "<< Back" on the left and "Submit" on the right. Below these buttons is a label "Total Sale" centered above a text input field. A red arrow points from the left towards the input field, which contains the text "235.27". Another red arrow points from the right towards the "Submit" button. Below the input field is a numeric keypad with three rows of buttons. The first row contains symbols "&" and numbers "1" through "0". The second row contains symbols "@", "Q", "W", "E", "R", "T", "Y", "U", "I", "O", "P", and an upward arrow. The third row contains symbols "ABC", "A", "S", "D", "F", "G", "H", "J", "K", "L", "-", and the word "Enter". Below this row is another row of symbols: "!", "@", "#", "Z", "X", "C", "V", "B", "N", "M", a backspace key, a comma/underscore key, and a period/quote key. There is also a small icon of a document with a checkmark at the bottom right of the keypad area.

How-to Enter a Fuel Purchase

9. If the summary looks correct, touch **Submit**. The new entry will appear on the list that comes up



Summary of Fuel Purchase:

Flying J #746
2025 S 900 W
Salt Lake City, UT 84119

Authority	Other		
Date	09/27/19	Gallons	100.000
Fuel	Diesel	Total sale	235.27
Payment	Credit card		

Menu HOS 11:00 08:40

Add Fuel Purchase

Date	Purchased from	Units	Cost
09/27	Flying J #746	100.0...	235.27
09/26	Flying J #746	100.0...	275.48

Menu HOS 11:00 08:44

10. Touch Menu to get back to the home screen

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- [How-to send HOS ELD logs to Enforcement Officer for Roadside Audit](#)
- [FleetWatcher, How-to Enter a Route in New DTNav](#)
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